

ORDINANCE AUTHORIZING AND ENACTING THE CITY  
OF MARION, OHIO WORKING CAPITAL GRANT PROGRAM,  
AND DECLARING AN EMERGENCY

WHEREAS, the Federal Government has authorized and provided for State and Local governments to assist with certain necessary expenses directly related to the National Pandemic, and

WHEREAS, the COVID-19 Pandemic has hit all businesses, governments and other institutions extremely hard providing social, economic, and environmental challenges, and

WHEREAS, the attached Working Capital Grant Program has been developed to provide temporary relief to offset the costs incurred related to the Pandemic,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARION, STATE OF OHIO, THAT:

SECTION 1. This council hereby authorizes and enacts the Working Capital Grant Program, as attached hereto and made a part thereof in Exhibit "A". The Program shall be consistent with all Federal Regulations and State laws. And, shall be consistent with the Program Rules and Procedures as contained in Exhibit A attached hereto and made a part hereof as if fully re-written herein.

SECTION 2. The Council approves the sum of \$50,000.00 for the program with said costs to be paid from the CARES Act Fund 275.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the welfare of the City of Marion and its' inhabitants thereof; given the immediate need to implement the Program without further delay as same has been determined to be a real and present need for the benefit of the health, welfare, regulation and local , enforcement/police power of the residents of the City of Marion, Ohio; and as such shall take effect and be in force immediately upon its' passage and approval by the Mayor, provided it receives the affirmative vote of two-thirds of all member elected to Council, otherwise it shall become effective from and after the earliest period allowed by law.

Approved:

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Mayor Scott Schertzer

Attest:

\_\_\_\_\_  
Clerk of Council

# City of Marion, Ohio Small Business Grant Application Deadline November 10, 2020

Completed applications must be either dropped off in person at the Marion City Auditors Office, Marion City Hall, 233 West Center Street, Marion, Ohio 43302 prior to the deadline.

All Applications must include supporting documentation:

1. COVID-19 expense related receipts and payment verification.
2. A completed W-9
3. Additional documents/photos to support application

Full Legal Name of Business	
Business "dba" Name (if Applicable)	
Federal Employer ID#	
Local Business Address	
Business Owner / Applicant Name	
Applicant Home Address	
Applicant Email	
Applicant Phone #	
Primary Industry	<input type="checkbox"/> Retail <input type="checkbox"/> Service <input type="checkbox"/> Restaurant <input type="checkbox"/> Hotel <input type="checkbox"/> Manufacturing <input type="checkbox"/> Other
Business Real Property Status	<input type="checkbox"/> Owned <input type="checkbox"/> Leased
How Many Employees	
Amount Requested: Maximum amounts: Tier 1 – 1 to 5 employees up to \$500.00 Tier 2 – 6 to 10 employees up to \$1,000 Tier 3 – 11 and above employees up to \$2,500	
Indicate Who to Make Grant Check Payable to and What Address It Should be Mailed to:	

Has your business applied for other programs? (select all)	<input type="checkbox"/> None <input type="checkbox"/> Payment Protection Program <input type="checkbox"/> Economic Impact Disaster Program <input type="checkbox"/> Other SBA Loan <input type="checkbox"/> SharedWork Ohio Assistance <input type="checkbox"/> Personal or Business Loan <input type="checkbox"/> Other Grants or Assistance
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The Authorized Representative of the Grantee certifies to all of the below by initialing next to each one.

\_\_\_\_\_ The dollar amount for which the applicant has requested has not been submitted to other agencies for funding or has not been funded by other agencies.

\_\_\_\_\_ I understand that if the funds were knowingly used for unauthorized purposes, the federal government may pursue recovery of amounts and/or civil or criminal fraud charges.

\_\_\_\_\_ The applicant has accurately verified the payments for the eligible expenses for the amount requested.

\_\_\_\_\_ The applicant understands that this grant is a reimbursable grant and only those expenses submitted with receipts will be reimbursed up to the maximum amount based on the Tier.

\_\_\_\_\_ The applicant is current with all local taxes and is located in the City of Marion for the principal place of business.

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Applicant

**City of Marion, Ohio  
Small Business Grant  
Information & Guidelines**

**Amount**

Eligible businesses may apply for a one-time grant based upon the number of employees under a Tier.

Tier 1 – 1 to 5 employees up to \$500.00

Tier II – 6 to 10 employees up to \$1,000.00

Tier III – 11 or above employees up to \$2,500.00

Applicants should be aware that this grant may be considered income for tax reporting purposes.

**Administration**

This program will be administered by the Marion City Auditors Office.

**Eligibility**

Any business or non-profit organization needing assistance is encouraged to apply. Only complete and legible applications will be reviewed. Qualified applicants shall meet the following criteria:

1. Business/non-profit must have been impacted by the State-mandated closures that began on March 15, 2020 due to COVID-19.
2. Business/non-profit must be located within the City of Marion, Ohio.
3. No corporation which has a corporate registration based in a State other than Ohio shall be eligible. No corporation with assets greater than 1 million dollars shall be eligible.
4. Business/non-profit must be current with local, state, and federal jurisdictions with respect to taxes, fees, utility payments, and be in compliance with Marion Public Health safety and health guidelines.
5. The applicant must submit for reimbursement actual cost spent between March 1, 2020 and the date of this application. *The grant will be issued only as reimbursements for qualified expenses.* The business must submit receipts or proof of purchases, along with payment verification (cancelled checks, credit card statement, etc.) with this application.
6. Qualified expenses:
  - a. PPE (Personal Protective Equipment) – facial coverings, masks, glove, face shields, goggles, etc.
  - b. Social Distancing barriers and signage (sneeze guards)
  - c. Enhanced disinfectant supplies, hand sanitizer, etc.

*Applications will be reviewed as they are received. Grants will be awarded until funds are exhausted*

**Equal Opportunity Statement.:**

It is the policy of City of Marion, Ohio not to discriminate against any applicant for grant assistance because of age, color, sex, disability, national origin, race, religion, or veteran status.