

**REQUEST FOR TRANSFER OF FUNDS  
WITHIN DEPARTMENT APPROPRIATIONS**

REQUEST NO. \_\_\_\_\_

DATE: 2/3/2022

I, Charles Deem Fire Chief  
(Name) (Title)

Hereby request that \$ \$27,400 be transferred within the Fire Department  
(Name of Fund and Department)

\$ 27,400 from: 270.1002.5502 to: 270.1002.5402 \$ 27,400.00  
Fund No. Fund No.

\$ \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ \$ \_\_\_\_\_  
Fund No. Fund No.

\$ \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ \$ \_\_\_\_\_  
Fund No. Fund No.

\$ \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ \$ \_\_\_\_\_  
Fund No. Fund No.

\$ \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ \$ \_\_\_\_\_  
Fund No. Fund No.

Reason(s) for request: Additional funds needed to cover expenses.

Signed: 

Date: 2/3/2022

Mayor Scott Schertzer | Approved Disapproved Date: \_\_\_\_\_

Auditor Miranda Meginness | Approved Disapproved Date: \_\_\_\_\_

**FINANCE COMMITTEE**

Chair |      Approved      Disapproved      Date: \_\_\_\_\_

Member |      Approved      Disapproved      Date: \_\_\_\_\_

Member |      Approved      Disapproved      Date: \_\_\_\_\_