

**City of Marion  
Public Service Director**

**To:** Marion City Council

**From:** Cathy Chaffin

**cc:** Mayor Schertzer  
Safety Director Randy Caryer  
Public Works Director Jim Bischoff  
Auditor  
Law Director

**Date:** July 15, 2021

**Re:** Appropriation Ordinance

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Dear Council Members,

I wanted to take a few moments to provide you some explanations in support of the request for additional appropriations that I have drafted for your consideration.

Departments have reached out over the past few weeks with their needs for appropriations.

**Safety Department** – Medical Insurance was only budgeted at ½ of the annual amount needed for the department.

**Parks Department** – The parks department has the baseball revenue that needs to be appropriated to replace the funds expended for the program more specifically the payments to the umpires. With the small equipment, we have a worn out mower deck that will need to be replaced as well as some baseball equipment for the Baseball program.

**Police Department** – overtime is running a little short and this amount is needed to get them through the end of the year.

**Fire Department** – Several line items are running a short and in need of additional funds. Additional monies are needed for overtime and the \$100,000 should get them through the rest of the year. With schooling and Quartermaster an employee left the department and as a part of the contract they were responsible to repay these funds to the city and they are needed to be reappropriated. The pumper truck had a major repair that was needed and cost in excess of \$25,000 which was unanticipated in the initial budget so additional funds are needed.

**Airport Improvement Fund** – The City was awarded the grant from the FAA in the amount of \$1,888,888 and this will appropriate all the awarded funds.

**ARPA** – The Mayor has applied for the Cities share of the ARPA funds and the city's funding level was cut in half to \$3.6 million over a two year period. The first tranche is due to come in within the next few weeks and we will need to appropriate the funds. Currently we are reviewing expenses that have already been incurred to see if the ARPA funding would be eligible to reimbursement those funds as we do anticipate being able to reimburse for those qualified expenses. The balance of the funding being allocated to the Professional Services and Capital to allow for the proposed projects.

The first project that is currently being reviewed for RFP is the Fire plymovent exhaust which may include air quality inside the stations. I will keep you informed as to the progress. Once the funds are received, we would like to proceed with this project.

As always if you have any questions, please do not hesitate to contact me.

Sincerely,

Cathy