

RECORD OF ORDINANCES

Ordinance No. 2019-18

Passed _____, _____

ORDINANCE AMENDING ORDINANCE 2018-21 WHICH CHANGED SALARIES FOR AQUATICS CENTER, AND DECLARING AN EMERGENCY

WHEREAS, Council finds it necessary to change the salaries of the Aquatics Center employees

Be it ordained by the Council of the City of Marion, Marion County, Ohio:

Section 1. **That Section 1 of Ordinance 2018-21, now reading as follows:**

“That the compensation of said employees in said positions shall be as follows:

Seasonal Front Gate Attendant:	8.30 (Minimum Wage)
Seasonal Concession Stand Attendant	8.30
Seasonal Lifeguard	9.85
Seasonal Lifeguard with Water Safety Instructor (“WSI”) Certification	10.20
Seasonal Head Lifeguard	11.10
Seasonal Head Lifeguard/Assistant Aquatics Manager	12.30

Seasonal Aquatics Manager, (formerly known as Pool Manager)

Said salary for the Seasonal Aquatics Manager will be set at **\$8,900** from May 1, 2018 to September 12, 2018 to include pre-season set-up and post-season shut down. **Prior to May 1, - \$12.30.**

Seasonal Aquatics Manager position is a salaried position, exempt from FLSA.

IS HEREBY AMENDED TO READ AS FOLLOWS:

“That the compensation of said employees in said positions shall be as follows:

Seasonal Front Gate Attendant:	8.55 (Minimum Wage)
Seasonal Concession Stand Attendant	8.55
Seasonal Lifeguard	10.00
Seasonal Lifeguard with Water Safety Instructor (“WSI”) Certification	10.30
Seasonal Head Lifeguard	11.25
Seasonal Head Lifeguard/Assistant Aquatics Manager	12.40

Hourly employees who return for successive seasonal employment terms will be entitled to an additional longevity sum per hour of +.10 / hour for each successive season he/she returns up to a maximum of four stacked longevity sums or no greater than .40 / hour longevity adders.

Seasonal Aquatics Manager, (formerly known as Pool Manager)

Said salary for the Seasonal Aquatics Manager will be set at **\$8,900** from May 1, 2018 to September 12, 2018 to include pre-season set-up and post-season shut down. **Prior to May 1, - \$12.30.**

Seasonal Aquatics Manager position is a salaried position, exempt from FLSA.

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Ordinance No. _____

Passed _____, _____

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the welfare of the City of Marion and its inhabitants thereof; due to the need to act immediately to enable Management to hire appropriate personnel for the Aquatics Center; and as such shall take effect and be in force upon passage and approval by the Mayor provided it receives the affirmative vote of the two-thirds of all members elected to Council; otherwise, it shall come effective from and after the earliest period allowed by law.

Approved:

Todd Schneider
President of Council

Mayor Scott Schertzer

Attest:

Clerk of Council

2019-

RECORD OF ORDINANCES

BARRETT BROTHERS - DAYTON, OHIO

Form 6220S

Ordinance No. 2019-19

Passed _____, _____

ORDINANCE MAKING AN ADDITIONAL APPROPRIATION IN VARIOUS FUNDS FOR THE YEAR ENDING DECEMBER 31, 2019.

WHEREAS, the Council finds that there is a need for additional appropriations in various funds for the year ending December 31, 2019, and

WHEREAS, the Sanitary Sewer Fund project funds are in need of appropriation in order to complete the projects, and

WHEREAS, the Marion City Fire Department has received a grant from the Ohio Bureau of Workers Compensation and is in need of appropriation for the purchase of various items, therefore

BE IT ORDAINED by the Council of the City of Marion, Marion County, Ohio:

Section 1. That there be an additional appropriation made as follows:

Department	Fund	Amount
Sanitary Sewer Improvement		
Professional Services	502.5004.5402	\$ 1,500,000.00
Fire Department		
Supplies	270.1002.5502	\$ 478.00
Capital Equipment	270.1002.5442	15,000.00

Section 2. That this ordinance shall become effective from and after the earliest period allowed by law.

APPROVED:

Todd Schneider
President of Council

Mayor Scott Schertzer

ATTEST:

Clerk of Council

RECORD OF ORDINANCES

BARRETT BROTHERS - DAYTON, OHIO

Form 6220S

Ordinance No. 2019-20

Passed _____, _____

ORDINANCE TO AMEND THE YARGER REPORT BY CREATING A POSITION WITHIN THE MUNICIPAL COURT, SPECIFICALLY A CASE MANAGER POSITION, ESTABLISHING SALARY AND BENEFITS FOR SAID POSITION AND DECLARING AN EMERGENCY

WHEREAS, the Council finds it necessary to create a position to be known as Case Manager within the Municipal Court, which shall be funded by the Marion Crawford Board of Alcohol, Drug Addiction, and Mental Health Services (ADAMH)

Be it ordained by the Council of the City of Marion, Marion County, Ohio:

Section 1. The Council finds it necessary to create within the City's Job Classification Plan, sometimes referred to as the Yarger Report, the position of Case Manager with duties as are set forth in the attached Job Description.

Section 2. That the pay grade for the Case Manager shall be Pay Grade 16, at an hourly rate of \$14.57 - \$19.43/hr.

Section 3. That the job description for said position is attached hereto and incorporated herein by reference and shall be reference become a part of the personnel classification schedule heretofore adopted by this Council as fully as if the same were re-written in said personnel classification schedule.

Section 4. This Ordinance is hereby declared to be an emergency measure necessary for the welfare of the City of Marion and it's inhabitants thereof: Due to need to act immediately given the opportunity that presents itself; and as such shall take effect and be in force upon passage and approval by the Mayor provided it receives the affirmative vote of two-thirds of all members elected to Council; otherwise, it shall come effective from and after the earliest period allowed by law.

Todd Schneider
President of Council

Approved:

Mayor Scott Schertzer

Attest;

Clerk of Council

**CITY OF MARION OHIO
JOB DESCRIPTION**

Job Title: **CASE MANAGER**
Department: **MUNICIPAL COURT**
Reports To: **CHIEF PROBATION OFFICER**
FLSA Status: **Non-exempt**

SUMMARY: Case Manager is responsible for assisting offenders with linking services for psychological and need assessments, treatment planning, service provider linkage, monitoring, advocacy, counseling and crisis intervention, daily living support, medication supervision, and similar functions. Coordinate care with local treatment providers, probation, and correctional facilities. Although not exclusive, Case Manager will work primarily with the opiate/heroin population.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following but are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Submit referrals to local treatment agencies for drug/alcohol assessments, medication assisted treatment assessments, mental health assessments, sex offender assessments, domestic violence classes, anger management classes, and driver intervention programs.
- Transport offenders from jail to probation and/or treatment agency appointments.
- Transport offenders to job interviews, employment services, education services, government services, pantry services.
- Review billing for lab work, medication assisted treatment, nursing assessment, substance use assessments, and counseling services.
- Assist probation officers with obtaining assessment reports, progress reports, and discharge summary reports from treatment providers.
- Serve as liaison between probation and treatment providers.
- Collect data on referrals and services for offenders with an opiate/heroin addiction.
- Assist probation officers with conducting urine and/or alcohol testing to ensure compliance with court orders.
- Facilitate cognitive behavior programs.
- Attend staff meetings as requested by the Chief Probation Officer or Judge.

- Perform other functions as designated by Chief Probation Officer or Judge.

SUPERVISORY RESPONSIBILITIES: No supervisory duties.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Pass security and background check.
- Willingness to be certified in the Ohio Risk Assessment System and to be certified to facilitate Cognitive Behavior Programs.

Education and/or Experience

An Associate's Degree from an accredited college in psychology, sociology, human/social services or related field. Bachelor's Degree preferred.

Language Skills

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from officials, clients and the general public.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

Knowledge of Internet software; Spreadsheet software and Word Processing software.

Certificates, Licenses, Registrations

- Valid unrestricted Ohio Driver's License

Other Skills and Abilities

Good knowledge of court procedures; tact and judgment in handling people; ability to follow oral and written instructions; ability to control individuals and situations involving strength, mobility and agility; ability to handle sensitive

inquiries from officials and the public while maintaining confidentiality required; ability to drive vehicle.

- Knowledge of Evidenced Based Practices including Cognitive Behavioral Therapy.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms; talk and hear. The employee is occasionally required to stand; walk; climb or balance; stoop, kneel, crouch or crawl; taste and smell. The employee may occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close, distance, color and peripheral vision, depth perception and ability to adjust focus.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is occasionally exposed to outside weather conditions. The noise level in the work environment is usually moderate.

RECORD OF ORDINANCES

Ordinance No. 2019-21

Passed _____, _____

ORDINANCE MAKING ADDITIONAL APPROPRIATIONS IN THE MUNICIPAL COURT EXPENSES FROM THE GENERAL FUND FOR THE YEAR ENDING DECEMBER 31, 2019.

Whereas, the Municipal Court is requesting money be appropriated in the Municipal Court Fund for trust expenses.

BE IT ORDAINED by the Council of the City of Marion, Marion County, Ohio:

Section 1. That there be additional appropriations as follows:

General Fund

Municipal Court Transfer Out	101.1019.5426	50,000
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Section 2. This ordinance shall take effect and be in force from and after the earliest period allowed by law.

Todd Schneider
President of Council

Approved:

Mayor Scott Schertzer

Attest;

Clerk of Council

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BARRETT BROTHERS - DAYTON, OHIO

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